

Report on the

# **Board of Examiners of Landscape Architects**

**Montgomery, Alabama**



## **Department of Examiners of Public Accounts**

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July 24, 2006

Representative Howard Sanderford  
Chairman, Sunset Committee  
Alabama State House  
Montgomery, AL 36130

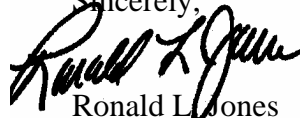
Dear Representative Sanderford:

This report was prepared to provide information for use by the Sunset Committee in conducting its review and evaluation of the operations of the **Board of Examiners of Landscape Architects** in accordance with the *Code of Alabama 1975*, Section 41-20-9.

The report contains unaudited information obtained from the management, staff, and records of the **Board of Examiners of Landscape Architects**, in addition to information obtained from other sources.

Please contact me if you have any questions concerning this report.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald L. Jones", written over the printed name.

Ronald L. Jones  
Chief Examiner



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## **PROFILE**

### **Purpose/Authority**

The Board of Examiners of Landscape Architects was created by Act No. 2396, *Acts of Alabama 1971* to license and regulate the practice of landscape architecture. Current statutory authority for the board is found in the *Code of Alabama 1975*, §§ 34-17-1 through 34-17-27.

### **Board Characteristics**

<b>Members</b>	3
<b>Term</b>	3 year staggered
<b>Selection</b>	Appointed by the Governor with the advice and consent of the Senate
<b>Qualifications</b>	Registered landscape architect of recognized standing Practiced landscape architecture in Alabama two years or more at the time of appointment
<b>Racial Representation</b>	No statutory requirement No minority members
<b>Consumer Representation</b>	No statutory requirement No consumer member
<b>Geographic Representation</b>	No statutory requirement
<b>Compensation</b>	No compensation Reimbursed for reasonable and necessary expenses incurred in carrying out duties

### **Operations**

<b>Administrator</b>	Joann Brock – Part-time contract employee hired by the board Annual salary of \$25,000.00 plus FICA and travel expense at state rates Total contract may not exceed \$33,912.50.
<b>Location</b>	908 South Hull Street Montgomery, AL 36104

<b>Examinations</b>	<p>During June and December, the Council of Landscape Architectural Registration Board administers sections of the Landscape Architect Registration Examination (L.A.R.E) through the testing service Thomson Prometrics.</p> <p>The board administers and grades the state law take-home examination.</p> <p style="text-align: center;"><b>2005 L.A.R.E.</b></p> <table><tr><th>Test Section(1)</th><th># Passed</th><th>% Passed</th><th># Failed</th><th>% Failed</th></tr><tr><td>Part C</td><td>6</td><td>50</td><td>6</td><td>50</td></tr><tr><td>Part E</td><td>5</td><td>28</td><td>13</td><td>72</td></tr></table> <p>(1) Parts A, B, and D are computerized and taken continuously. Statistics were not provided to the board.</p>	Test Section(1)	# Passed	% Passed	# Failed	% Failed	Part C	6	50	6	50	Part E	5	28	13	72
Test Section(1)	# Passed	% Passed	# Failed	% Failed												
Part C	6	50	6	50												
Part E	5	28	13	72												
<b>Reciprocity</b>	<p>If other state’s standards of qualification and examination are equivalent to Alabama, and</p> <p>If other state provides similar endorsement to Alabama landscape architect licensees</p>															
<b>Licensees</b>	<p style="text-align: center;"><u>(As of May 31, 2006)</u></p> <table><tr><td>Individual licensees -</td><td>208</td></tr><tr><td>Corporations</td><td>7</td></tr><tr><td></td><td>----</td></tr><tr><td>Total</td><td>215</td></tr></table>	Individual licensees -	208	Corporations	7		----	Total	215							
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<b>Renewals</b>	<p>Annually on January 1</p> <p>Delinquent if not renewed by January 31 - \$50.00 delinquency fee</p> <p>Landscape architect certificate suspended if annual license fee and penalty not paid by June 30</p>															
<b>Continuing Education</b>	<p>Mandated by statute as a condition for license renewal</p> <p>Must obtain 15 professional development hours per year.</p>															
<b>Employees</b>	<p>1 Part-time, contract employee</p>															
<b>Legal Counsel</b>	<p>Andy S. Poole, Attorney General's Office</p>															
<b>Subpoena Power</b>	<p>No</p>															
<b>Internet Presence</b>	<p><a href="http://www.abela.state.al.us">www.abela.state.al.us</a> – contains</p> <p>Board meeting date</p> <p>Board members</p> <p>Handbook containing the board’s licensing law, rules and code of conduct</p> <p>Continuing Education Committee</p> <p>Licensees</p>															

<b>Attended Board Member Training</b>	Board Chairman Administrator

**Financial:**

<b>Source of Funds</b>	License fees and penalties
<b>State Treasury</b>	Yes
<b>Unused Funds</b>	Retained by the board

**SIGNIFICANT ITEMS**

1. **Prior to its repeal in 1996, Landscape Architects Administrative Rule 500-x-2-.11 provided for a temporary certificate.** Rule 500-x-2-.08(3) continues to reference the repealed temporary certificate and associated fee, a condition that could cause readers to believe that temporary certificates are available.
2. **According to procedures provided to the examiner, all board members participate in investigations and also in the resulting hearings.** The board does not employ an investigator, and the members personally investigate non-compliance with the landscape architect licensing law. There were no disciplinary hearings during the last four years but, according to procedures provided by the board's administrator, all board members both participate in investigations and participate in hearings that result from the investigations. Participation as board members by the investigating members during hearings may result in an apparent bias that could render the board's decisions not legally defensible.

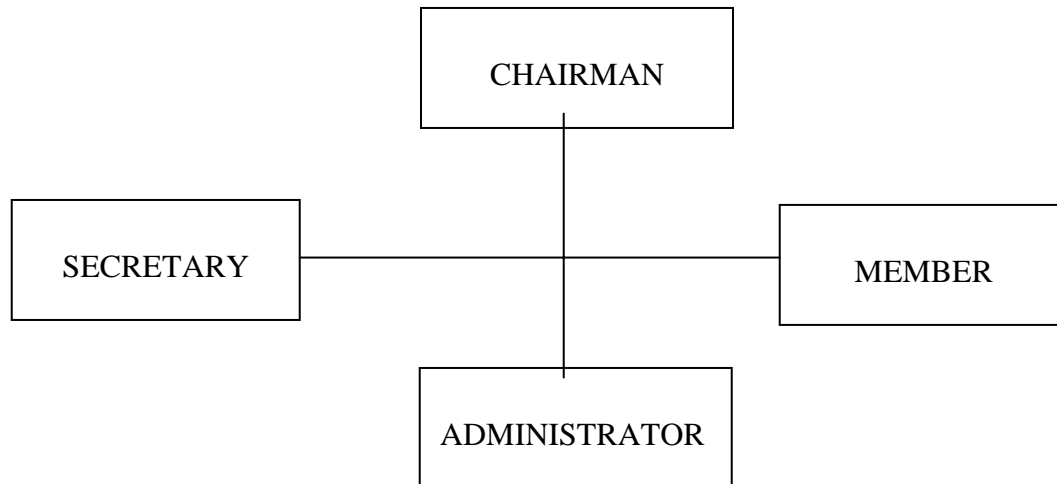
**STATUS OF PRIOR FINDINGS**

3. **(Prior Finding) All three board members are serving past expiration of their terms.** No appointments have been made by the Governor's Office to replace the expired board members. The current members' terms expired in January of 2000, 2001, and 2002, respectively. The members continue to serve until successor appointments are made.



## **ORGANIZATION**

### **BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS**



## **PERSONNEL**

Classification	Type	Race/Gender
Board Administrator	Contract	1 W/F
Total Employees		1

## **PERFORMANCE CHARACTERISTICS**

**Number of Licensees per Employee – 208**

**Total Expenditures per Licensee - \$227.54**

**Comparison of Licensees among Alabama and Surrounding States:**

State	Population	Number of Licensees	Population per Licensee
Alabama	4,557,808	208	21,912
Florida	17,789,864	1,312	13,559
Georgia	9,072,576	762	11,906
Mississippi	2,921,088	217	13,461
Tennessee	5,962,959	324	18,404

### **Notification to Licensees of Board Decisions to Amend Administrative Rules**

The Board of Examiners of Landscape Architects is subject to the requirements of the Administrative Procedure Act and files its administrative rules accordingly. Prospective rules are filed in the Administrative Monthly prior to final adoption.

**Jurisdiction over Non-Licensees**

The board has no jurisdiction over non-licensees. Most complaints against non-licensees are resolved by sending a ‘cease and desist letter’ to unlicensed persons who are suspected of using the title of landscape architect. The board advises the non-licensee of the licensure requirements and that use of the title is regulated in Alabama.

**Regulation in Conjunction with Other Entities:**

Licensed engineers, land surveyors, and architects who are regulated by their own state licensing boards can perform landscape architecture activities that are incidental to their practice.

The Alabama Board of Examiners of Landscape Architects is a member of the Council of Landscape Architectural Registration Board (CLARB). CLARB develops professional standards and fosters uniform laws for the practice of landscape architecture among the states. CLARB also develops, grades, and owns the landscape architects registration examinations.

The Department of Agriculture and Industries licenses persons as landscape designers who are authorized to provide essentially the same services as landscape architects, excluding preparation of plans and specification for grading and drainage. In order to more fully explain the differences between landscape architects and landscape designers, the board provided the following statement for inclusion in this portion of the report.

“The Department of Agriculture and Industries licenses persons as landscape designers who are authorized to provide some of the same garden design and plantings design services as landscape architects. Landscape architects differ from landscape designers in that landscape architects are licensed to perform professional services such as consultation, investigation, research, planning, design, preparation of drawings and specifications and responsible supervision in connection with the development of land areas where, and to the extent that the dominant purpose of such services is the preservation, enhancement or determination of proper land uses, natural land features, the setting of grades and determining drainage and providing for standard drainage structures and the consideration and determination of environmental problems of land including erosion, blight and other hazards. This practice shall include the design of such tangible objects and features as are incidental and necessary to the purpose. Landscape Architects also prepare planning documents, ranging in scale from a single residence or recreation facility to regional areas and facilities.”

**Complaints and Investigations:**

The board had six complaints or investigations during the past four years.

## **COMPLAINT PROCESS**

### **Complaints against Improper Use of Title**

Investigation Performed by	Administrator verifies that the complaint is factual and that the individual or business using the title “Landscape Architect” is indeed unlicensed. The board employs no formal investigators,
Initial Documentation	The board requires the complaint to be written and to include proof of title violation. Common types of proof are phone book listings, newspaper advertisements, and newspaper articles.
Disposition of complaint if formal hearing not held	<p>The Administrator, upon approval of the board, sends a ‘cease and desist’ letter to the individual or business in violation of using an improper title.</p> <p>If the entity does not cease using the title “Landscape Architect” or become licensed, the case is turned over to the board’s attorney, Andy Poole, at the Attorney General’s office for further investigation.</p>
Anonymous complaints	The board only pursues anonymous complaints where an unsigned complaint is received which contain sufficient evidence for the department to independently determine the need for investigation.
Investigating board member’s status during hearing	The board does not conduct hearings for title violations.

### **Complaints against Licensed Landscape Architects**

Investigation Performed by	Prior to all hearings, the board members review all evidence, including memos and plan drawings. The board employs no investigators.
Initial Documentation	The board requires the complaint to be written, thoroughly explaining the problem in the landscape architect’s work. The complaint must include all evidence, including memos, drawings, and photographs.
Disposition of complaint if formal hearing not held	<p>The board, after evaluating the merits of a complaint may arrange a formal hearing, in order to remedy the situation between the complainant and the landscape architect.</p> <p>If no agreement to remedy the complainant’s situation can be made, the case is forwarded to the board’s attorney, Andy Poole, at the Attorney General’s Office for further investigation.</p>

Anonymous complaints      The board does not receive anonymous complaints regarding problems with a licensed landscape architect's work, as the complainants usually are seeking remedy from the landscape architect.

Investigating board member's status during hearing      All board members participate in investigation and hearing.  
Source – Board Administrator

## **SMART BUDGETING**

The Board of Examiners of Landscape Architects has implemented a statewide strategic planning system as required by the Governor. The board has developed a Strategic Plan Summary that identifies the agency's mission, purpose, multi-year goals, a vision for the future and a level plan of how they will achieve the stated goals. The board has also submitted a Quarterly Performance Report that compares actual accomplishments to the accomplishments planned.

## **FINANCIAL**

### **Fee Schedule**

As of September 30, 2005

<b>Description</b>	<b>Amount</b>	<b>Statutory Authority</b>
Application Fee	\$75.00	§34-17-25(1)
Examination Fee	Actual cost	§34-17-25(2)
Original Certificate Fee	50.00	§34-17-25(3)
Duplicate Certificate Fee	50.00	§34-17-25(4)
Annual License Fee	150.00	§34-17-25(5)
Penalty Fee	50.00	§34-17-25(6)
Corporation/Partnership Original Application Fee	50.00	§34-17-4(c)(2)
Corporation/Partnership License Fee	50.00	§34-17-4(c)(2)

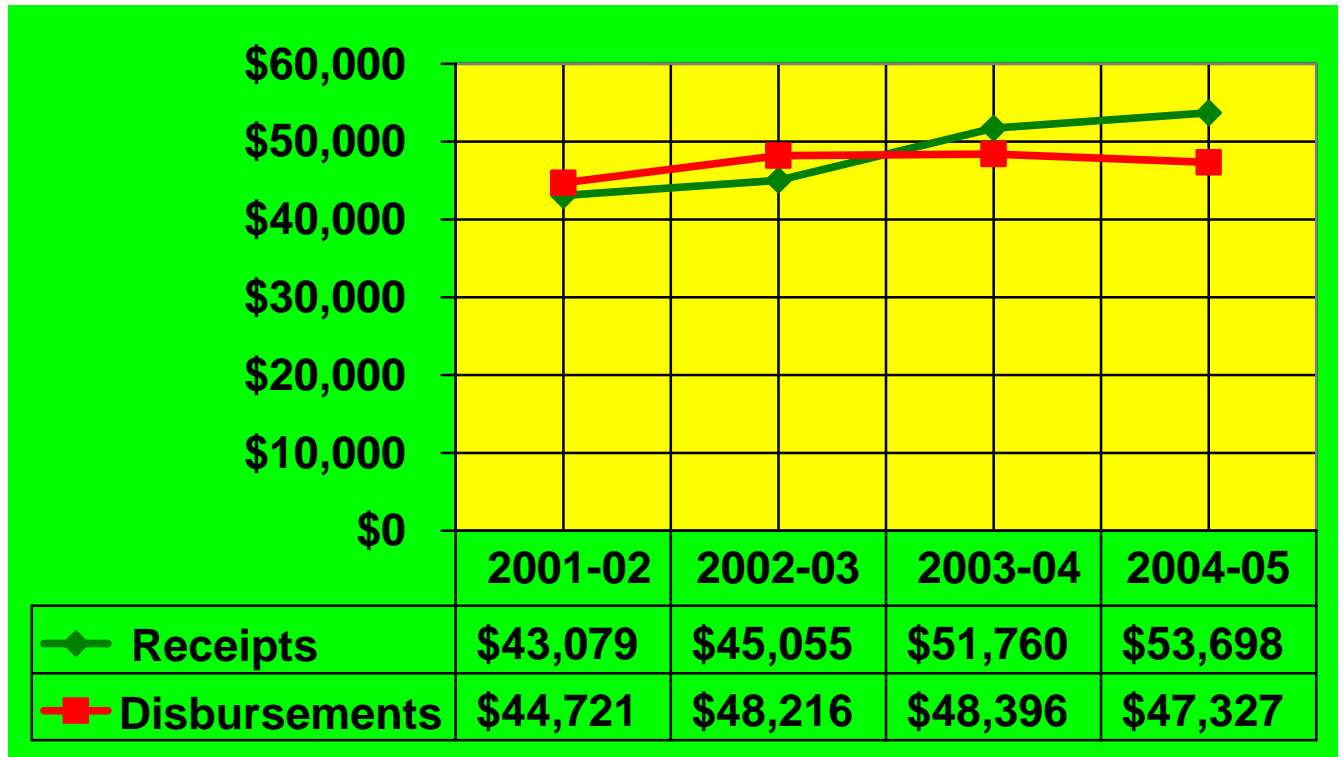
## Schedule of Cash Receipts, Disbursements and Balances

**October 1, 2001 through September 30, 2005**

	<u>2004-2005</u>	<u>2003-2004</u>	<u>2002-2003</u>	<u>2001-2002</u>
<u>Receipts</u>				
License Fees	<u>\$ 53,697.50</u>	<u>\$ 51,760.00</u>	<u>\$ 45,055.00</u>	<u>\$ 43,079.23</u>
<u>Disbursements</u>				
Personnel Costs	24,000.00	23,000.00	22,000.00	21,000.00
Employee Benefits	1,836.00	1,759.51	1,683.00	1,606.50
Travel In-State	796.24	930.62	531.84	721.53
Travel Out-of-State		1,701.55	1,983.70	873.85
Repairs and Maintenance	229.54			79.60
Rentals and Leases	3,550.00	3,000.00	3,000.00	2,750.00
Utilities and Communications	2,145.52	1,738.92	1,531.86	1,664.52
Professional Services	499.14	232.81	206.82	191.79
Supplies, Materials and Operating Expenses	<u>14,270.87</u>	<u>16,032.34</u>	<u>17,279.16</u>	<u>15,833.14</u>
Total	<u>47,327.31</u>	<u>48,395.75</u>	<u>48,216.38</u>	<u>44,720.93</u>
Excess (Deficiency) of Receipts Over Disbursements	6,370.19	3,364.25	(3,161.38)	(1,641.70)
Cash Balance at Beginning of Year	<u>18,700.38</u>	<u>15,336.13</u>	<u>18,497.51</u>	<u>20,139.21</u>
Cash Balance at End of Year	25,070.57	18,700.38	15,336.13	18,497.51
Reserved for Year-End Obligations	<u>(3,735.00)</u>	<u>(1,027.95)</u>	<u>(9,773.89)</u>	<u>(4,541.00)</u>
Unreserved Cash Balance	<u>\$ 21,335.57</u>	<u>\$ 17,672.43</u>	<u>\$ 5,562.24</u>	<u>\$ 13,956.51</u>

## Receipts vs. Operational Disbursements (Chart)

October 1, 2001 through September 30, 2005



## **QUESTIONNAIRES**

### **Board Member Questionnaire**

Three members were sent questionnaires, two replied.

**1. What is the most significant issue currently facing the Board of Landscape Architects?**

- I am not aware of any significant issues facing the Board.
- The use of “ASLA” after a landscape designer’s name. The ASLA suffix (American Society of Landscape Architects) was only available to people who are registered but in recent years, ASLA has made the suffix available to all. This blurs the line between professionals & non-professionals (not registered) in the public’s eyes.

**2. What is the board doing to settle this issue?**

- Have met with state ASLA rep & encouraged him to get ASLA to reconsider.

**3. Is the Board adequately funded?**

- 2   Yes                             No
- At present

**4. What is the purpose of your fiscal year fund balance?**

- The year end balance exists to cover contingencies and unexpected expenses.
- It is used for reserves in event of decrease in applicants.

**5. What changes in Alabama laws regulating the practice of landscape architecture would you recommend?**

- I believe that a college degree from an accredited landscape architecture program should be a required prerequisite for registration.
- I would like to see the law remain basically unchanged except would like the registration (ability to set for exam) by experience removed. This allows persons from neighboring states to sit for exam in Alabama and, if they pass, become eligible for registration in others states that do not recognize experience.





## **Licensee Questionnaire**

Questionnaires were sent to **100** licensed landscape architects **72** responded.

**1. Do you think regulation of landscape architects by the board is necessary to protect public welfare?**

72 Yes      \_\_\_\_\_ No      \_\_\_\_\_ Unknown      \_\_\_\_\_ No Opinion

**2. Do the laws, regulations, and policies regulating landscape architects in Alabama constitute any unnecessary restriction on the profession?**

2 Yes      68 No      2 Unknown      \_\_\_\_\_ No Opinion

- Not that I'm aware of

**3. Are you satisfied with your dealings with the board?**

68 Yes      1 No      \_\_\_\_\_ Unknown      2 No Opinion

- Yes – only time I deal with them is yearly registration. No – City of Huntsville no longer accepts my registration/seal for grading plans... asked the board for help/info and they could only refer me to another L. A.

**4. Are you adequately informed of changes to the rules and laws concerning the practice of landscape architecture in Alabama?**

64 Yes      \_\_\_\_\_ No      7 Unknown      1 No Opinion

- I am retired. I think I am informed.
- Didn't know there were any changes
- By print via standard via

**5. Did the board perform your licensing or renewal process in a timely manner?**

71 Yes      \_\_\_\_\_ No      1 No Opinion

- I think so.

**6. Do you consider mandatory continuing education necessary for the competent practice of landscape architecture?**

49 Yes      17 No      2 Unknown      3 No Opinion

1 respondent (not reflected above) answered both yes and no adding the comment “While I think it is extremely relevant and useful I do not think it is necessary for competent practice. However it is an enabler”

Additional comments by other respondents were:

- Most notices are about storm water drainage. Drainage is a “biggy”.
- It seems to me that the hours of continuing education required should decrease as the years of practice increase.
- Not in the present form of delivery.
- I don’t feel that mandatory continuing education is necessary to competently practice LA in Alabama mainly because what is allowed as cont. ed does not necessarily have to be directly related to LA. Regular architects are much more strict toward what is allowed for cont. ed.

**7. Has the board approved sufficient providers of continuing education to ensure your reasonable access to required continuing education hours?**

46 Yes      8 No      14 Unknown      4 No Opinion

- I do receive notices. I’m not required anymore. I’m over 65.
- I didn’t know the board approved of any CEU’s

**8. What do you think are the most significant issues currently affecting the practice of landscape architecture in Alabama?**

- Timely CLARB Testing & Results
- Don’t know.
- No ‘advertising’ as to what Landscape Architects are able to do. It seems to be an ‘unknown’ profession in Alabama.
- None
- Civil engineers shutting out L.A.’s. Re’, storm water & site designs thru legislation.
- None comes to mind.
- Need for city/local guidelines & development control. Knowledge of benefit to local municipalities of design guidelines.
- Urban renewal and its’ effect on the environment
- Under qualified or non-qualified individuals practicing or saying they practice landscape architecture.
- Practice law issues with no LA’s.

- I know of no issue.
- Practice by non-professional
- Water use – As water resources become more precious. We must find ways to manage water use in a more responsible way.
- Insuring that landscape architects maintain the authority to prepare and certify grading and drainage plans, and erosion/sediment control plans.
- Land developments on steep sites
- Limited education & knowledge of plant material & proper planting of trees in urban environments. Limited awareness of government regulations. Coordinating landscape architects, engineers, urban foresters & architects.
- Land reclamation & urban re-use
- Need to promote to the public the difference/advantages of the profession over “master gardeners” or certificates.
- Engineers are allowed to stamp landscape plans. This is not allowed in other states, like Louisiana.
- Unlicensed landscape designers. Educating the public as to the role of the landscape architects.
- Quality of design of urban & rural space – downtown, highways, subdivisions, schools, etc. Profit motive of land developers, etc.
- Requiring registered landscape architects to provide landscape plans. Public understand of full capabilities of landscape architects.
- Sprawl development; lack of planning in growing semi-rural communities; inadequate landscape ordinance in most cities
- Not aware of any
- The loss of the B.S. program at Auburn.
- Need more graduates from Auburn University. The graduate program is small and does not supply enough students to fill the need of the profession. Most of our L.A.’s are Georgia graduates.
- Cannot think of any
- Licensure is becoming increasingly harder to obtain for licensure candidates due to the fact less and fewer candidates are able to pass the licensure exam, at least in the state of Alabama.
- “Green Design” and “Smart Growth” strategies. As Alabama is rapidly developing it is becoming increasingly important to have competent professionals to protect the health, safety, and welfare of the public, as well as the natural environment.
- 1. Threat of deregulation of the practice. 2. Continuing education for landscape architects.
- That allied professionals) e.g. civil engineers, architects, etc.) which have little or no knowledge of plant materials or the principles of landscape architecture or design are acceptable professions to produce and submit landscape and/or planting plans for various development projects in the State of Alabama.
- People in the landscape contracting business calling themselves “landscape designers” which is misleading the public.
- Ignorance of general public and elected officials regarding the benefit of landscape to the quality of life

- Environmental stewardship; Erosion controls & storm water management being at the top of the list.
- Community master planning – Engineers should not design master plans, subdivisions, etc. South Alabama does not have a good master plan – Landscape architects should provide planning for schools, communities, recreation areas, parks, etc – not engineers.
- 1. Occasional claim or insinuation of non-registered individuals to offer landscape architectural services. 2. Limiting approval of certain “light” engineer - type work such as grading plans by certain municipalities/counties.
- Too many unqualified “landscape designers” are practicing landscape architecture.
- Unlicensed practitioners practicing
- Keep our license & practice (seal) laws
- My practice has no issues at this time.
- Smart growth (The replacement of zoning law with land use planning and devel. guidelines that don’t foster sprawl and lifeless communities.
- Visibility & knowledge about the profession & what roles landscape architects play in the design of environments.
- Erosion and sedimentation issues
- Non-licensed landscape designers/contractors working under the title landscape architect.
- If we are going to require continuing education, we need to have courses that address landscape architect issues like insurance, design, construction details etc specifically for landscape architects.
- Restriction of legal areas of landscape architectural practice through local ordinances: “Jefferson County Subdivision & Construction Regulations” which only grading & drainage plan to be prepared by a registered engineer. State code says such activities fall within the practice of landscape architecture.
- Leed certification
- Allowing architects, engineers, and landscape contractors/general contractors to perform landscape architectural design (i.e. plant material & irrigation design) without special licensing or registration.
- There is not enough communication among the professionals of the state with information to help us grow professional. Take a look @ the website for Texas, which covers licensure architects, LA’s & interior designers. It has volumes of info, what others are doing and links to help the profession grow.

**9. What is the board doing to address the issues?**

- Don’t know.
- Nothing that I’m aware of.
- Lobbying legislature?
- Promote landscape architecture to growing municipalities.
- The board works to regulate and enforce proper practice. This is their function or part of it.
- Unknown
- Don’t know
- Not sure.

- Requiring continuing education and requiring testing for drainage and grading.
- I do not know
- Don't know
- I don't know
- Don't know
- Not sure – Need to inform bank loan officers, city/county boards – need to reach developers & owners as to quality of product issues
- Not sure if it is their job to address the above issues – ASLA maybe a better agent for change.
- I have no idea
- Can't tell the board is doing anything except getting/keeping us registered
- It does not apply r(loss of B.S. program at Auburn), since it is not Board related issue
- I don't know. I think this is more of an educational funding problem. The ASLA has become more involved at Auburn to try and increase enrollment.
- Unknown
- Maintaining a high level of professionalism.
- I don't know
- I do not know what the Alabama Board is doing to address this.
- I don't know.
- Do not know
- I'm not sure. This is a question the board needs to answer.
- Unknown
- I assume just speaking up for us
- I have no complaints.
- I don't know but I'm willing to help in this area.
- Nothing that I'm aware of.
- By enforcing practice & title laws.
- Not aware of any action taken by the board. (Restriction of legal areas of landscape architectural practice through local ordinances.)
- Unknown

**10. Please feel free to discuss any matters of concern to you not addressed by the questionnaire.**

- I read "Garden Design". There seem to be many garden designers who are doing very well. A good designer doesn't need to be a L.A. As long as an engineer looks over their plans for safety.
- n/a
- I believe continuing education should be optional or go to 15 hours every 2 years. The costs associated with pursuing and taking these courses can be burdensome to the small firms or sole proprietors.
- The engineers get newsletter with current events, including enforcement actions. I'd like to see this for LA's. Thanks

- This industry, the industry of landscape design and installation is populated by a large segment of unregulated workers. Business owners profits from abusing the human rights of illegal and semi-legal workers. This does not directly affect the practice of landscape architecture, per se. But it gives the entire industry a black eye. I think the state should make a priority of addressing this issue by punishing the business owners who have shady ethical practices.
- The Board has done a great job of protecting the public.
- I would like to see LA's responsible for more site planning. It appears that engineers in Alabama are contacted & contracted to provide site plans for all types of developments – little attention is given to preservation or the alternate solutions to storm drainage besides large ditches or detention ponds for mass clearing & grading.
- The Board does a great job on a shoestring budget. They need a bigger budget to do more for the LA's in the state.
- I think the state as LA could do a lot more to augment what the state needs to do. There are plenty good examples – Oklahoma and Fla.
- I wish there was a provision to take a “leave of absence” for a license without letting your license expire (i.e. for 1 year for birth of a child) in terms of required continuing education.
- Would like the board to be more pro-active and higher profile. More communication from them i.e. keeps us abreast of the latest... only time we hear from them is our yearly registration. It would be great if they if they informed us of CEU's, opportunities, news, etc.
- The Board does an excellent job in our state. I am registered in 8 other states and I feel Alabama is more responsive than other boards to my requests.
- Florida is much stricter in their education requirements for practicing landscape architects. But they also provide more opportunity to receive this education. I do not think it is necessarily the Board's responsibility to provide opportunity for CEU's but I would support any efforts to more widely publicize events in Alabama which qualify for continuing education credits.
- Some kind of annual letter or report of the activities of the board to registrants would be desirable; along with financial accounting of how/where the annual fees are used.
- More attention & restoration should be adopted for wetland areas – future drainage for subdivisions etc. South Alabama needs a major impact study – this place is totally out of control.
- 1. Board very quickly verifies complaints/inquiries and pursues compliance. 2. Board has requested opinions of the Atty. Gen. State of AL and passed these opinions on to the reviewing entity where landscape Arch. Registration allows disallowed work according to law.
- Need to cut the continuing education hours back to around 10 – 12 hrs.
- I personally hope the Board will look into the methods & practices of #####. He walks a thin line and alienates people from our profession.
- My experience with the Board ahs been fine for many years.
- There is not a network here. That would be my most immediate concern is lack of communication. The website also assists people in finding LA's how to get registered etc. Very good. Thanks for asking.

### **Complainant Questionnaire**

Questionnaires were sent to **6** licensed landscape architects **2** responded.

1. Did the Board of Examiners of Landscape Architects acknowledge the receipt of your complaint?

Yes   1                        No       

- I did not file a complaint.

2. Did the board resolve your complaint in a timely manner?

Yes   1                        No       

- I did not file a complaint.

3. Were you satisfied with the Board of Examiners of Landscape Architects efforts to resolve your complaint?

Yes   1                        No       

- I did not file a complaint.

4. Was there anything else the board could have done to better resolve your complaint?

Yes                             No   1  

- I did not file a complaint.

# **APPENDICES**

## **Enabling Statutes**

### **CHAPTER 17. LANDSCAPE ARCHITECTURE.**

#### **ARTICLE 1. GENERAL PROVISIONS.**

## **REFERENCES**

### **CROSS REFERENCES**

As to architects generally, see §§ 34-2-30 et seq.

#### **§ 34-17-1. Definitions.**

For purposes of this chapter, the following words and phrases shall have the respective meanings ascribed by this section:

(1) Board. The Alabama State Board of Examiners of Landscape Architects.

(2) Landscape architect. A person who is engaged or offers to engage in the practice of landscape architecture, as hereinafter defined in this state.

(3) Landscape architecture. The performance of professional services such as consultation, investigation, research, planning, design, preparation of drawings and specifications and responsible supervision in connection with the development of land areas where, and to the extent that the dominant purpose of such services is the preservation, enhancement or determination of proper land uses, natural land features, planting, naturalistic and aesthetic values, the settings and approaches to structures or other improvements, the setting of grades and determining drainage and providing for standard drainage structures, and the consideration and determination of environmental problems of land including erosion, blight and other hazards. This practice shall include the design of such tangible objects and features as are incidental and necessary to the purpose outlined herein but shall not include the design of structures or facilities with separate and self-contained purposes such as are ordinarily included in the practice of engineering or architecture, and shall not include the making of land surveys of final plats for official approval or recordation. Nothing contained herein shall preclude a duly licensed landscape architect from performing any of the services described in the first sentence of this subsection in connection with the settings, approaches or environment for buildings, structures, or facilities. Nothing contained in this chapter shall be construed as authorizing a landscape architect to engage in the practice of architecture, engineering or land surveying as these terms are defined in Section 34-17-27.

(Acts 1971, No. 2396, p. 3819, § 1.)

#### **§ 34-17-2. Board of Examiners of Landscape Architects -- Creation; composition; appointment; qualifications; term**



**of office; vacancies; compensation; officers; meetings; oath. Historical Notes**

(a) There is hereby created the Alabama Board of Examiners of Landscape Architects which shall consist of three members. The board shall be appointed by the Governor with the advice and consent of the Senate. The members of the board, after the appointment of the original board, shall be registered landscape architects of recognized standing having engaged in the practice of landscape architecture in the State of Alabama for a period of two years or more at the time of their appointments. The terms of office of said members shall be three years, of which one term expires each year; any vacancy occurring at any time in the membership of the board shall be filled by the Governor's appointing a successor for the unexpired term.

(b) The members of the board shall receive no salary or other compensation for their services as members but shall be reimbursed for reasonable and necessary expenses incurred in carrying out their duties.

(c) The board shall elect annually from its members a chairman and secretary, and the board shall hold at least two or more meetings each year.

(d) Each member of the board shall take the oath of office as prescribed by the Constitution of the State of Alabama.

(Acts 1971, No. 2396, p. 3819, § 7.)

## **HISTORICAL NOTES**

### **HISTORY**

#### **Code Commissioner's Notes:**

Section 2, Acts 1987, No. 87-157, p. 217, provides: "The existence and functioning of the Board of Examiners of Landscape Architects, created pursuant to section 34-17-2, specifically, and sections 34-17-1 through 34-17-27, generally, of the Code of Alabama 1975 are hereby continued, and such code sections are hereby expressly continued."

Acts 1991, No. 91-152, § 2 provides: "The existence of the board of examiners of landscape architects, created and functioning pursuant to sections 34-17-1 through 34-17-27 of the Code of Alabama 1975, is hereby continued, and said code sections are hereby expressly preserved."

Acts 1995, No. 95-283, § 2 provides: "The existence and functioning of the Board of Landscape Architects, created and functioning pursuant to Sections 34-17-1 to 34-17-27, inclusive, Code of Alabama 1975, is continued, and those code sections are expressly preserved."

Act 99-91, § 2 provides: "The existence and functioning of the Board of Examiners of Landscape Architects, created and functioning pursuant to Sections 34-17-1 to 34-17-27, inclusive, Code of Alabama 1975, is continued, and those code sections are expressly preserved."

#### **§ 34-17-3. Board of Examiners of Landscape Architects -- Powers and duties generally. (**

a) The board shall have the powers and duties listed in this section.

(b) The board shall have such employees as may be provided in the annual state budget.

(c) The board may make, adopt and amend such rules and regulations as it deems necessary to carry out the provisions of this chapter.

(d) The board shall hold at least one meeting per year for the purpose of examining candidates for registration as landscape architects. It may hold such other meetings and hearings as required for the proper performance of its duties under this chapter.

(e) The board may adopt a seal for use in transacting its official business.

(f) The board shall keep a record of its proceedings and shall make an annual report thereon to the Governor.

(g) For the purpose of enforcing the provisions of this chapter, the board:

(1) May conduct investigations and hold hearings concerning any matter covered by this chapter at any time or place within the State of Alabama.

(2) May administer oaths and affirmations, examine witnesses and receive evidence.

(Acts 1971, No. 2396, p. 3819, § 8.)

**§ 34-17-4. Corporation or partnership not to be licensed or registered to practice; practice deemed personal right; final drawings, etc., to bear signature and seal; partnerships and corporations authorized as vehicle for practice.**

**Historical Notes    References**

(a) A corporation or partnership, as such, may not be licensed or registered to practice landscape architecture, but May, if issued a certificate of authorization by the board, use any form of the title "landscape architect" in connection with the corporate or partnership name.

(b) The right to engage in the practice of landscape architecture is a personal right, based upon the qualifications of the individual evidenced by his license and is not transferable. All final drawings, specifications, plans, reports or other papers or documents involving the practice of landscape architecture, as defined in Section 34-17-1, when issued or filed for public record, shall be dated and bear the signature and seal of the landscape architect or landscape architects who prepared or approved them.

(c) Nothing in subsections (a) and (b) of this section shall be construed to prevent the formation of partnerships and corporations as a vehicle for the practice of landscape architecture subject to all the following conditions:

(1) The practice of or offer to practice landscape architecture for others as defined in Section 34-17-1 by individual landscape architects licensed under this chapter through a corporation as officers, employees, or agents, or through a partnership as partners, officers, employees, or agents, or the offering or rendering of landscape architecture services by a corporation or partnership through individual landscape architects licensed under this chapter is permitted, subject to the provisions of this chapter if all the following requirements are satisfied:

a. One or more of the corporate officers in the case of a corporation, or one or more of the partners in the case of a partnership, is designated as being responsible for the professional services described in Section 34-17-1 of the corporation or partnership and is a landscape architect under this chapter.

b. All personnel of the corporation or partnership, who act in its behalf as landscape architects, are licensed under this chapter.

c. The corporation or partnership has been issued a certificate of authorization by the board, as hereinafter provided.

The requirements of this chapter shall not prevent a corporation and its employees from performing landscape architectural services for the corporation, subsidiary, or affiliated corporations.

(2) A corporation or partnership desiring a certificate of authorization shall file with the board an application on forms provided by the board listing relevant information, including the names and addresses of all officers and members of the corporation, or officers and partners of the partnership, and also of an individual or individuals duly licensed to practice landscape architecture in this state who shall be in responsible charge of the practice of landscape architecture in this state through the corporation or partnership, and other information required by the board, accompanied by an original

authorization fee to be determined by the board. A form, giving the same information, shall accompany the annual renewal fee to be determined by the board. In the event there is a change in any of these persons during the year, the change shall be designated on the same form and filed with the board within 30 days after the effective date of the change. If all of the requirements of this section are met, the board shall issue a certificate of authorization to the corporation or partnership, and the corporation or partnership shall be authorized to contract for and to collect fees for landscape architectural services.

(3) No corporation or partnership shall be relieved of responsibility for conduct or acts of its agents, employees, or officers by reason of its compliance with this section, nor shall any individual practicing landscape architecture as defined in Section 34-17-1 be relieved of responsibility for landscape architectural services performed by reason of his employment or relationship with such corporation or partnership.

(Acts 1971, No. 2396, p. 3819, § 10; Acts 1995, No. 95-283, p. 523, § 3.)

## **HISTORICAL NOTES**

### **HISTORY**

#### **Amendment notes:**

**The 1995 amendment, effective June 29, 1995, substituted "but may, if issued a certificate of authorization by the board" for "or to" in subsection (a); in subsection (c), inserted "all" in the introductory language, in subdivision (1), substituted "if all the following requirements are satisfied" for "provided that" in the introductory language, and inserted "or" in the last paragraph, substituted "is a change" for "should be a change" in the third sentence of subdivision (2), and deleted "the provisions of" preceding "this section" in subdivision (3); and made nonsubstantive changes.**

#### **Code Commissioner's Notes:**

**In 1995, the Code Commissioner deleted "the" following "its compliance with" in subdivision (3) of subsection (c) for clarity.**

## **REFERENCES**

### **CROSS REFERENCES**

As to professional corporations, see §§ 10-4-380 et seq.

As to unincorporated professional associations, see §§ 10-10-1 et seq.

#### **§ 34-17-5. Grounds for disciplinary actions. Historical Notes**

(a) Each of the following facts shall constitute a ground for disciplinary action:

(1) That the holder of a certificate of registration is practicing in violation of the provisions of this chapter or the rules and regulations of the board;

(2) That the holder of a certificate has obtained the certificate by fraud or misrepresentation, or that the person named in the certificate has obtained it by fraud or misrepresentation;

(3) That the holder of a certificate is impersonating a landscape architect or former landscape architect of the same or similar name, or is practicing under an assumed, fictitious or corporate name;

(4) That the holder of a certificate has aided or abetted in the practice of landscape architecture any person not authorized to practice landscape architecture under the provisions of this chapter;

(5) That, in the practice of landscape architecture, the holder of a certificate has been guilty of fraud or deceit;

(6) That, in the practice of landscape architecture, the holder of a certificate has been guilty of negligence or willful misconduct;

(7) That the holder of a certificate has been guilty of gross incompetence; or

(8) That the holder of a certificate has affixed his signature to plans, drawings, specifications or other instruments of service which have not been prepared by him or under his immediate and responsible direction or has permitted his name to be used for the purpose of assisting any person, not a landscape architect, to evade the provisions of this chapter.

(b) For violations of the preceding subsection, or for violations of the provisions of this chapter, or for violations of board rules and regulations, the board shall have the following disciplinary powers:

(1) To reprimand a board licensee;

(2) To levy an administrative fine against a licensee of the board not to exceed \$250.00 per violation;

(3) To refuse to issue a certificate to an applicant of the board;

(4) To suspend a licensee's certificate for a definite period of time; or

(5) To revoke the certificate of a licensee. The board shall by rule and regulation adopt a disciplinary code.

(Acts 1971, No. 2396, p. 3819, § 12; Acts 1991, No. 91-152, § 3.)

## HISTORICAL NOTES

### HISTORY

#### Amendment notes:

**The 1991 amendment, effective June 11, 1991, added the subsection (a) designation at the beginning of the section, added "or the rules and regulations of the board" at the end of subdivision (a)(1), and added subsection (b).**

#### **§ 34-17-6. Landscape Architect's Fund.**

The secretary of the board shall receive and account for all moneys derived under the provisions of this chapter and shall not later than the tenth day of each month pay all such moneys collected during the previous month to the State Treasurer, who shall keep such moneys in a separate fund to be known as the "Landscape Architect's Fund." Such fund shall be kept separate and apart from all other moneys in the treasury and shall be paid out for the expenses and compensation of the board and for enforcing this chapter only by warrant of the comptroller upon the treasurer, upon itemized vouchers, approved by the president and attested by the secretary of the board; provided, that no funds shall be withdrawn or expended except as budgeted and allotted according to the provisions of Article 4 of Chapter 4 of Title 41 of this Code. Under no circumstances shall the total amount of warrants issued by the comptroller in payment of the expenses and compensation of the board and of enforcing this chapter exceed the amount provided therefore by the Legislature in the general appropriation bill.

(Acts 1971, No. 2396, p. 3819, § 15.)

#### **§ 34-17-7. Penalties. Historical Notes**

Any person who, without possessing a valid, unrevoked certificate as provided in this chapter, uses the title or term "landscape architect" in any sign, card, listing, advertisement, or in any other manner implies or indicates that he or she is a landscape architect, as defined in this chapter, shall be guilty of a Class A misdemeanor and, upon conviction thereof, shall be punished as provided by law. All fines collected pursuant to this section shall be remitted by the court or officer collecting them to the State Treasurer and credited to the Landscape Architect's Fund in the State Treasury. (Acts 1971, No. 2396, p. 3819, § 11; Act 99-91, § 3.)

## **HISTORICAL NOTES**

### **HISTORY**

#### **Amendment notes:**

**The 1999 amendment**, effective April 21, 1999, inserted "or she", inserted "Class A", substituted "as provided by law" for "by a fine of not less than \$50.00 nor more than \$500.00 or by imprisonment in the county jail not exceeding six months, or by both such fine and imprisonment", inserted "by the court or officer collecting them", deleted "by him" following "State Treasurer and", deleted "by the court or officer collecting them" following "State Treasury", and made a nonsubstantive change.

## **ARTICLE 2. LICENSES.**

#### **§ 34-17-20. Required. Historical Notes**

(a) In order to safeguard public welfare, health and property and to promote public good, any person practicing or offering to practice landscape architecture, privately or in public service, shall be required to submit evidence that he is qualified to practice and shall become registered as hereinafter provided. It shall be unlawful for any person to practice landscape architecture or to use the term or title "landscape architect" unless duly licensed under the provisions of this chapter.

(b) The state board shall adopt a program of continuing education for its licensees not later than October 1, 1993, and after said date no licensee shall have his active license renewed unless, in addition to any other requirements of this chapter, the minimum continuing annual education requirements are met. It is further provided that the continuing education program herein required shall not include testing or examination of the licensees in any manner.

(Acts 1971, No. 2396, p. 3819, § 12; Acts 1991, No. 91-152, § 3.)

## **HISTORICAL NOTES**

### **HISTORY**

#### **Amendment notes:**

**The 1991 amendment**, effective June 11, 1991, added the subsection (a) designation and added subsection (b).

#### **§ 34-17-21. Qualifications of applicant. Historical Notes      References**

For licensing as a landscape architect, the following evidence shall be submitted that the applicant:

(1) Is at least 19 years of age.

(2) Has, before making application to the board, completed the course of study in and been graduated from a college or school of landscape architecture approved by the board. The application for examination shall be accompanied by proof of actual practical experience in landscape architectural work of a grade and character satisfactory to the board. Each complete year of study in an approved college or school of landscape architecture may be accepted in lieu of one year of practical experience, and the applicant shall submit evidence of sufficient additional acceptable experience to total five years of combined education and practical experience. The applicant shall also submit proof of one additional year of practical experience sufficient to total six years of combined education and practical experience. In lieu of graduation from an accredited college or school of landscape architecture, and the practical experience in addition thereto, an applicant may be admitted to the examination upon presenting evidence of at least eight years of actual practical experience in landscape architectural work of a grade and character satisfactory to the board.

(Acts 1971, No. 2396, p. 3819, § 3; Acts 1991, No. 91-152, p. 191, § 3; Acts 1995, No. 95-283, p. 523, § 3.)

## **HISTORICAL NOTES**

### **HISTORY**

#### **Amendment notes:**

**The 1991 amendment, effective June 11, 1991, added the subsection (a) designation at the beginning of the section, substituted "making application to the board" for "admission to the examination" in the first sentence of subdivision (a) (2), and added subsection (b).**

**The 1995 amendment, effective June 29, 1995, deleted the former subsection (a) designation; inserted "the following" in the introductory paragraph; in subdivision (2), substituted "The application for examination shall be accompanied by proof" for "He shall also submit before admission to the examination evidence" in the second sentence, in the third sentence, inserted "practical" preceding "experience" in two places, and substituted "five years" for "six years," and added the present fourth sentence; deleted former subsection (b), which read: "The board is authorized to issue a temporary certificate for a period of time not exceeding six months to any nonresident applicant who meets the requirements set out in subsection (a) above"; and made a nonsubstantive change.**

## **REFERENCES**

### **RESEARCH REFERENCES**

#### **Am Jur:**

51 Am Jur 2d, Licenses & Permits §§ 45-50.

#### **§ 34-17-22. Examinations -- Schedule; conduct.**

Examinations for the license shall be held by the board at least once each year. The board shall adopt rules and regulations covering the subjects and scope of the examinations, shall publish appropriate announcements and shall conduct the examinations at the times designated. Except as

hereinafter provided in this chapter to the contrary, every applicant for licensing as a landscape architect shall be required, in addition to all other requirements, to establish by written examination his competence to plan, design, specify and supervise the installation of landscape projects. Each written examination may be supplemented by such oral examinations as the board shall determine. (Acts 1971, No. 2396, p. 3819, § 4.)

#### **§ 34-17-23. Examinations -- Exemptions.**

The board may exempt from examination an applicant who holds a license of certificate to practice landscape architecture issued to him upon examination by a legally constituted board of examiners of any other state or Washington, D.C. or any other territory or possession under the control of the United States; provided, that such requirements of the state in which the applicant is registered are equivalent to those of this state.

(Acts 1971, No. 2396, p. 3819, § 5.)

#### **§ 34-17-24. Fees -- Payment; receipt.**

(a) Every landscape architect shall pay an annual license fee to the board. The fee shall be due and payable on the first day of January of each year and shall become delinquent after the thirty-first day of January.

(b) If the annual license fee is not paid before it becomes delinquent a penalty of \$50.00 shall be added to the amount thereof per year.

(c) If the annual license fee and penalty are not paid before the thirtieth day of June in the year in which they become due, the landscape architect's certificate shall be suspended from and after the expiration of 30 days from the date of mailing of notice of such delinquency by registered or certified mail, return receipt requested, postage prepaid and addressed to the landscape architect at his address as it appears on the records of the board. The notice of delinquency shall state that upon the expiration of time herein allowed his certificate will be suspended unless, within said time, the annual license fee and penalty are remitted.

(d) After the certificate has been suspended, it may be reinstated upon the payment of the annual license fee and such proof of the landscape architect's qualifications as may be required in the sound discretion of the board.

(e) The board shall issue a receipt to each landscape architect promptly upon payment of the annual license fee.

(Acts 1971, No. 2396, p. 3819, § 13; Acts 1982, No. 82-345, p. 498, § 4.)

#### **§ 34-17-25. Fees -- Amount. Historical Notes**

The fees prescribed by this chapter shall be in the following amounts:

(1) The fee for application to the board is seventy-five dollars (\$75).

(2) The fee for examination or reexamination shall be in an amount as established by the board in order to cover all costs of examination, but in no event shall the fee exceed the actual cost of preparing and administering the examination.

(3) The fee for an original certificate is fifty dollars (\$50).

(4) The fee for a duplicate certificate is fifty dollars (\$50).

(5) The annual license fee is one hundred dollars (\$100) for residents of Alabama and one hundred fifty dollars (\$150) for nonresidents.

(6) The penalty fee is fifty dollars (\$50), as provided in Section 34-17-24 of this chapter. (Acts 1971, No. 2396, p. 3819, § 14; Acts 1982, No. 82-345, p. 498, § 4; Acts 1987, No. 87-157, p. 217, § 3; Acts 1991, No. 91-152, p. 191, § 3; Acts 1995, No. 95-283, p. 523, § 3.)

## **HISTORICAL NOTES**

### **HISTORY**

#### **Amendment notes:**

The 1991 amendment, effective June 11, 1991, added present subdivision (1), redesignated former subdivisions (1) through (6) as present subdivisions (2) through (7), in subdivision (2) substituted "fee for examination or reexamination" for "application fee for examination" and substituted all of the present language following "event" for "to exceed \$250.00," substituted "\$50.00" for "\$35.00" in subdivision (3), substituted "\$250.00" for "\$100.00" in subdivision (4), substituted "\$50.00" for "\$20.00" in subdivision (5), and substituted all of the present language of subdivision (6) following "fee" for "is \$50.00."

The 1995 amendment, effective June 29, 1995, in subdivision (2), deleted "may be" proceeding "established" and substituted "the examination" for "such exam"; deleted former subdivision (4) which related to the fee for a temporary certificate; and made nonsubstantive changes.

#### **§ 34-17-26. Reciprocity. Historical Notes    References**

The board, subject to the provisions of this chapter and the rules and regulations of the board promulgated hereunder prescribing the qualifications for a landscape architect license, may permit the practice of landscape architecture in this state under a landscape architect license issued under the laws of any other state or country, upon payment of the current fee established by the board, and upon submission of all of the following evidence satisfactory to the board:

(1) That the other state or country maintained a system and standard of qualifications and examinations for a landscape architect license which were substantially equivalent to those required in this state at the time the license was issued by the other state or country.

(2) That the other state or country gives similar recognition and endorsement to landscape architect licenses of this state.

(Acts 1971, No. 2396, p. 3819, § 6; Acts 1995, No. 95-283, p. 523, § 3.)

## **HISTORICAL NOTES**

### **HISTORY**

#### **Amendment notes:**

The 1995 amendment, effective June 29, 1995, inserted "or country" throughout the section; inserted "all of the following" in the introductory paragraph; and made a nonsubstantive change.

## **REFERENCES**

### **RESEARCH REFERENCES**

#### **Annotations:**



Right of architect or engineer licensed in one state to recover compensation for services rendered in another state, where he was not licensed in the latter state. 32 A.L.R.3d 1151.

**§ 34-17-27. Exemptions.**

This chapter shall not be construed to require licensing in the following cases:

(1) The practice of landscape architecture by any person who acts under the supervision of a registered landscape architect or by an employee of a person lawfully engaged in the practice of landscape architecture and who in either event does not assume responsible charge of design or supervision;

(2) The practice of architecture by a duly registered professional architect and the doing of landscape architectural work by a registered architect or by an employee under supervision of a registered architect, when such work is incidental to their practice;

(3) The practice of engineering by a duly registered professional engineer and the doing of landscape architectural work by a registered engineer or by an employee under supervision of a registered engineer, when such work is incidental to their practice;

(4) The practice of surveying by a duly registered professional land surveyor and the doing of landscape architectural work by a registered professional land surveyor or by an employee under supervision of a registered professional land surveyor, when such work is incidental to their practice;

(5) The practice of landscape architecture by employees of the United States government while engaged within this state in the practice of landscape architecture for said government;

(6) The practice of planning as customarily done by regional or urban planners;

(7) The practice of arborists, foresters, gardeners, home builders and horticulturists; or

(8) The practice of any nurseryman, general or landscape contractor, such practice to include design, planning, location and arrangements of plantings or other ornamental features.

(Acts 1971, No. 2396, p. 3819, § 9.)

## SMART Operations Plan

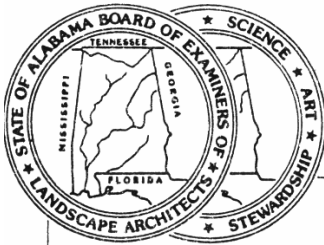
State of Alabama EBO Form No. 4b	<b>AGENCY NAME: <u>Landscape Architects Board</u></b> <b>FY 2006 SMART OPERATIONS PLAN</b>	Agency No. <u>322</u> Page <u>1</u> of <u>1</u>		
		ACTUAL FY04	BUDGET FY05	BUDGET FY06
<b>MISSION</b>	Examine & register landscape architects & enforce rules (Code 34-17-1 et seq.) (Governor's Priorities)			
<b>VISION</b> (Optional)				
<b>VALUES</b> (Optional)				
<b>CRITICAL ISSUES</b>				
(Optional)				
Internal				
External				
<b>PROGRAM</b>	Professional & Occupational Licensing & Regulation (\$ in _____)			
<b>ACTIVITY</b>	Licensing & Regulation of Landscape Architects (\$ in _____)			
<b>MISSION</b>	Examine & register landscape architects.			
<b>GOAL(S)</b>	Ensure only qualified landscape architects practice in State			
<b>WORKLOAD</b>	Number of applicants for examination & registration of landscape architects			
<b>CRITICAL ISSUES</b>				
Internal	Successor to only one part-time employee			
External				
<b>OBJECTIVES</b>				
Spending	Increase administrative spending by 5.43% (\$ in _____)	47,675	60,336	63,613
	(\$ in _____)			
Staffing	1 part-time employee ( FTE)	0.08	0.08	0.08
Efficiency	Maintain ratio of administrative spending			
Quality	Resolve complaints within 30 days	100%	100%	100%
<b>STRATEGIES</b>	Update equipment to meet increased demand to register landscape architects			



## Quarterly Performance Report

<b>Smart Quarterly Performance Report</b>												
Fiscal Year: 2006												
Agency: 322 Landscape Architects, Board of Examiners for												
Org:												
Program: 653 PRO AND OCCU LICENSING AND REG												
Activity: 0466 LIC & REG OF LANDS ARCHITECTS												
Performance Measures												
Workload/Cost Factor	Performance Indicator	First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Annual		
		Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
WC1: Registration of Landscape Architects	0.5	2	8	3	9	2	0	2	0	9	0	
WC2: Applicants for examination	0.5	8	12	2	13	10	0	1	0	21	0	
Spending	Performance Indicator	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
SP1: Increase spending by 5.43%	0.0543	0	0	0	0	0	0	0	0	63,613	0	
Staffing	Performance Indicator	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
ST1: 1 part-time employee	1	0.08	0.08	0.08	0.08	0.08	0	0.08	0	0.08	0	
Efficiency	Performance Indicator	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
EF1: Maintain ratio of administrative spending	1	18,754	15,878	12,803	8,732	15,903	0	15,903	0	63,613	0	
Quality	Performance Indicator	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
QU1: Resolve complaints within 30 days	1	0	2	1	1	0	0	0	0	1	0	

## Board Members



STATE OF ALABAMA

### BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

908 South Hull Street • Montgomery, AL • 36104 • (334) 262-1351

June 6, 2006

Mr. Calvin J. Cooper  
Examiner of Public Accounts  
State of Alabama Department of  
Examiners and Public Accounts  
50 North Ripley Street  
Room 3201  
<Montgomery, Alabama 36104-3833

Dear Mr. Cooper:

Attached is a list of the board members, positions, mailing addresses  
and expiration dates of terms.

Sincerely,

*Joann Brock*  
Joann B. Brock  
Administrator

E. Clif Dixon  
Chairman  
State of Alabama  
Department of Conservation and Natural Resources  
Room 479  
64 North Union Street  
Montgomery, Alabama 36130-3020  
Date of Appointment: March 15, 1994  
Expiration Date: January 3, 2000

Lawrence L. Bates  
Secretary  
2638 Dobbs Road  
Alexander City, Alabama 35010-7338  
Date of Appointment: February 15, 1996  
Expiration Date: January 3, 2002

George H. Weaver, Jr.  
EBSCO Development Company, Inc.  
P. O. Box 382825  
Birmingham, Alabama 35238-2825  
Date of Appointment: July 10, 1998  
Expiration Date: January 3, 2001

Joann B. Brock  
Administrator  
908 South Hull Street  
Montgomery, Alabama 36104

Members continue to serve beyond their term pending reappointment or appointment of their replacements